



13th October 2017

Dear Parent/Carer

Stanley Baker Studios will be in school on **Wednesday 18th October and Thursday 19th October 2017** to take individual photographs of your child. The photos will then be sent home to you within a couple of weeks so that you can place an order, should you wish to do so. Please ensure your child is smartly dressed on these days (clean sweatshirts or cardigans should be worn) and you may wish to send a brush or comb with them on the day.

Children can also be photographed in sibling or family groups if requested. If you would like a sibling/family group photo, please complete and return the slip below. Organisation of the sibling/family groups is carried out by Stanley Baker Studios who do not, of course, know the children individually. Therefore, to avoid confusion, **please return one slip per family group only.** You will receive your sibling/family group photo along with the individual photographs and you can then place an order if you wish to do so.

Sibling/family groups which include pre-school children will be taken on Wednesday afternoon between 3.15 p.m. and 4.00 p.m. and on Thursday morning between 8.30 a.m. and 8:50 a.m. (no appointment necessary – please go straight to the small hall or via the office).

Yours sincerely

Miss Rebecca Fuggle
PA to Headteacher

I would like the following children photographed together:

Please complete the information fully, including the class names so that children involved in sibling/family photos can be collected from their classes with the minimum of disruption.

Child's Name _____ Year _____ Class Name _____

Child's Name _____ Year _____ Class Name _____

Child's Name _____ Year _____ Class Name _____

Signed _____ **Parent/Carer** **Date** _____