



Sandgate Primary School

Coolinge Lane, Folkestone, Kent, CT20 3QU

enquiries@sandgate.kent.sch.uk

Tel: 01303 257280

Headteacher: **Mr M Green**

16th January 2020

Dear Parents/Carers,

Year 6 have been invited to attend an interactive workshop '**Safety in Action**' at the Three Hills Sports Park on **Thursday 27th February 2020**. This event aims to make young people aware of the work that the emergency services do through immersing them in scenario based workshops.

The cost of the workshop is £3.50. You will be sent a text and email inviting you to pay for this online.

In accordance with the school's charging policy, parents/carers are invited to make a voluntary contribution to cover the cost of this trip. Pupils who are registered with KCC for free school meals are welcome to, but not expected to, make a contribution.

Children will be leaving school after lunch to take a short walk down to the Three Hills. We will be returning to school by the end of the school day.

Please sign and return the form below by Friday 31st January giving permission for your child to attend the workshop, along with the GDPR consent form attached.

We are asking for a few parent helpers to help chaperone. If you wish to accompany us, please indicate this on the slip below. We will contact you to let you know whether we require your help.

Yours sincerely

Mrs Evans

Miss Rawcliffe

Year 6 Safety in Action Workshop – Thursday 27th February 2020

I give permission for my child _____ in the _____ class to visit the Three Hills Sports Centre on Thursday 27th February 2020.

I also give permission for the teacher in charge of the group agreeing on my behalf for the administration of an anaesthetic or any other urgent medical treatment which may prove necessary.

[] I am able to accompany the Year 6 to the Three Hills on Thursday 27th February 2020.

Parent's Name: _____

Signed: _____ Parent/Carer Date: _____

Salus. Greenacres Barn
Pound Lane, Smeeth
Ashford
Kent TN25 6RJ

Contact: Joanna Stirland
Phone: 07702518131
Email: joanna.stirland@salusgroup.org.uk

Date: 15.01.2020

Dear Parent/Carer,

Your child will be attending our 'Safety in Action' event. This event is partially funded by Kent County Council (KCC) as well as the local district council and other funders. For more information about our organisation, please visit our website at www.salusgroup.org.uk

'Safety in Action' is an interactive event for Year 6 children to learn about some of the dangers they may face as they become more independent and prepare for transition to secondary school.

The key aims of this programme are to:

- Provide safety information from a variety of organisations (such as Fire Service, RNLI)
- Support their transition to secondary school
- Provide an opportunity for them to ask questions and advice

As part of our funding, we are required to collect pupil's information for monitoring purposes. The information you provide us enables to deliver services effectively and monitor and evaluate the service. This information is gathered as part of our funding requirement, this is the first year that we have requested this information. This is a result of the new GDPR changes around data collection and consent. The data gathered is part of our monitoring process linked to funders and is important in ensuring we can evidence our work. Whilst this is not a compulsory requirement for your son/daughter/ward to attend without it we may be unable to receive as much funding from our providers due to a lack of evidence of our work.

Please read the attached Privacy Notice on the information form and satisfy that you (and your child) understand the personal information we collect, how we use it, and who it might be shared with.

Please return your completed form to the school **prior to the date of attendance.**

If you have any further questions, please contact me at the above address.

Yours sincerely

Joanna Stirland

Safety in Action Project Officer

Safety in Action

Information Form

First Name						Last Name					
Date of Birth and Age:		D	D	M	M	Y	Y	Y	Y	AGE	
Gender - (Please tick)		Male		Female		Other		Rather not say			
House/Building number or name:						Street					
Town						Postcode					
Date											

Salus Youth Services, and therefore our Safety in Action events, are commissioned by Kent County Council (KCC). Personal information is collected and processed on behalf of KCC as the data controller. Please see their Privacy Notice below.

How your information is used:

Our Children's Centres and Youth Hubs/services work in an integrated way with other children's services teams in KCC and with partner organisations to ensure we deliver the best possible outcomes for children, young people and families in Kent.

We collect and use your personal information to carry out tasks in the public interest. If we need to collect special category (sensitive) personal information, we rely upon reasons of substantial public interest (equality of opportunity or treatment).

We use your information to: Enable integrated working with other teams and organisations to ensure you receive the right support at the right time; plan and provide the most appropriate level of support to you and your family; and evaluate and quality assure the services we provide.

We may share your information with: Teams within Kent County Council working to improve outcomes for children and young people; commissioned providers of local authority services; schools; and partner organisations signed up to the Kent & Medway Information Sharing Agreement, where necessary, which may include health visitors, midwives, housing providers, Police, school nurses, doctors and mental health workers.

Parent Name:	Signature:
Child Name:	Signature:
NB: A parent/carer or legal guardian must complete and sign the form for any children being registered aged 12 or under	

The Salus Privacy Policy can be viewed at www.salusgroup.org.uk. If you have any other queries about data, please contact us by email at dpo@salusgroup.org.uk